

Frequently asked questions about the Proctor position

- *I was not an AP. Can I still apply for the proctor position?*

Yes. We want to find the best people who are interested in the position. While experience as an AP is helpful and preferred, it is not absolutely necessary.

- *I am currently a proctor; can I apply to be one again?*

Yes. We want to find the best people who are interested in the position. Our goal is to find and encourage new campus leaders; we will consider individuals who have served as proctors before. Second year Proctor applicants ought to consider how they will do the job differently or better the second time around.

- *I plan to study abroad next semester, can I be a proctor for one semester?*

No. To build community and trust between residents and dorm staff, a Proctor should be present for the entire year.

- *Can I choose where I live?*

No. We assign proctors to residence halls based on who will best fit each hall. You can share your residence hall preferences with us, but there is no guarantee that you will receive that assignment.

- *Can I have a roommate as a proctor?*

No. Because of the duties of a proctor and the need to preserve the privacy of residents, all proctors have single rooms. However, Proctors assigned to Hoffman and Hodgson may choose their suitemates.

- *Am I guaranteed a single?*

Yes. See above.

- *Can I live off-campus and be a proctor?*

No. All Proctors are integral parts of their residence hall communities and must therefore live in the hall to which they are assigned.

- *Will the proctor stipend of room remission affect my financial aid?*

Possibly. Please contact the Office of Financial Aid at ext. 1312 for more information.

- *I am on a full academic scholarship; can I exchange my room remission for cash?*

No. But we hope that this will not deter your interest in the opportunity to help make a difference at Sewanee through this valuable leadership position.

- *Do I get free meals too?*

No. The stipend for proctors is room remission. You still must pay for your board plan.

- *What does dorm duty entail?*

Members of residence hall staffs take turns being on duty in the halls from 7:30 p.m. each evening until the following morning. When you are on duty, you are responsible for monitoring the security of the hall and the behavior of the residents. You walk rounds occasionally through the evenings and are available through the night should problems arise. The Sewanee Police and Deans of Students may occasionally call on you for help with a resident or a situation. More about dorm duty will be covered during proctor training.

- *I don't like dealing with drunken people and don't know how to approach them. Will I have to?*

Maybe. You will be given extensive training about dealing with alcohol and its effects, and there is an extensive support network consisting of other dorm staff, police, and the Deans of Students to assist you in any situation.

- *Do I have to stay at the end of semester until the residence halls close? Do I have to be on campus before the dorms open?*

Yes. Proctors arrive before other residents at the beginning of the year to help prepare the buildings and to complete their training. Proctors also stay until dorms close at the end of each semester to help with checking out residents and securing the buildings.

- *When is Proctor training?*

Leadership Training for Proctors begins Saturday, August 18 and continues through Friday, August 24th.

- *If I have a conflict, can I miss proctor training or be late to it?*

No. It is **ESSENTIAL** that all proctors be present for all training sessions. In extraordinary circumstances, an exception may be made, but this is very rare.