

# SEWANEE

THE UNIVERSITY OF THE SOUTH

## **Assistant Dean for Student Organizations Dean of Students Full-Time, Regular Appointment**

The University of the South, popularly known as Sewanee, invites applications for the position of Assistant Dean for Student Organizations.

The dean's responsibilities include:

- Effectively prepare student organization leaders and advisors for productive activities and promote functioning of these organizations as vehicles for students' experiential development and community engagement
- Assist Student Life staff in overseeing administration and implementation of the programs and service, with primary responsibility in advising Greek organizations, Greek advisors and the Council of Fraternity and Sorority Alumni Leaders.
- Overseeing programs in and supervising personnel responsible for special event coordination and club sports.
- Serving in a rotational on-call capacity for campus emergencies.
- Assisting in retention efforts to support students with academic or personal challenges. Providing outreach and campus programming in the form of workshops, lectures, and seminars primarily for students, but also faculty and staff when appropriate, on a wide variety of topics related to service, leadership, personal development, vocation, and wellness.
- Advising the Activity Fee Committee, Student Programming Board, and the Order of Gownsmen.

The ideal candidate will have a master's degree (terminal degree preferred). Preference will be given to candidates with experience in student affairs, preferably at a liberal arts institution. Essential qualities of the successful candidate will include well-developed leadership, communications, and organizational skills; energy and imagination; self-motivation; management and technology skills and an interest in and credibility with undergraduate students in a selective liberal arts setting.

The University of the South comprises a highly-regarded College of Liberal Arts and Sciences and a distinguished School of Theology. It is an institution of the Episcopal Church that welcomes individuals of all backgrounds. It is located on a striking, 13,000-acre domain on Tennessee's Cumberland Plateau.

Eligibility for employment at the University is contingent upon satisfactory completion of a background screening.

A review of applicants will begin immediately and continue until the position is filled with a goal of starting during the summer. Potential candidates are urged to submit their credentials as early as possible. Interested individuals should send a cover letter, resume, and the names, addresses and telephone numbers of three references to:

<https://www.sewanee.edu/site/j9UB9e/application>

Christy Owens  
Human Resources Coordinator  
931-598-1381  
[ctowens@sewanee.edu](mailto:ctowens@sewanee.edu)

*The University of the South is an Equal Opportunity Employer.  
Minorities and women are encouraged to apply.*