

Crucial Deadlines for studying abroad during Easter Semester of 2011:
October 11 Request Portability of Financial Aid
November 10 Last day to submit SA ticket
December 1 Last day to submit LOA-SA form

Study Abroad Ticket

The University of the South Office of Study Abroad
Larry H. Jones, Associate Dean of the College and Study Abroad Advisor

Step 1: To begin your exploration of Study Abroad options as part of your Sewanee academic experience, you will first need to attend a Study Abroad Session. Dean Larry Jones schedules one or more sessions each semester. Study abroad announcements and information will be e-mailed to students. **It is very important that you read e-mail messages from Donna Parker** <dparker@sewanee.edu> and you may also call her at x1187.

Step 2: After attending a Study Abroad Session, fill-out the following information.

Name: _____ Preferred _____)

Expected year of graduation: 20____ Major or Anticipated Major _____

Semester(s) you plan to be abroad: _____ Easter Semester 2011 _____ Advent Semester 2011

Places or Programs of interest:

Date and time of Study Abroad Session you attended: _____

Step 3: Remember that you have **until 4:30 p.m. on October 11, 2010**, to request Portability of Financial Aid. If you receive need-based aid or merit-based aid (including all scholarships) and plan for any part of your financial package to support study abroad, you must submit a letter of request to the Standards Committee by the stated deadline along with a letter of support from a faculty member. Tuition remission based on the national exchange program is not transferable. Submit your portability requests to the Financial Aid office (located on the second floor of Fulford Hall) or by e-mail to finaid@sewanee.edu.

Step 4: In the event that you need assistance in choosing the appropriate program for your specific interests, bring this ticket to Donna Parker in the Office of Study Abroad and she will schedule an appointment for you to meet with Dean Jones (a meeting is not mandatory). You may wish to seek Mrs. Parker's assistance in starting your application(s). Remember that all tickets must be submitted to Mrs. Parker **no later than 4:30 p.m. on November 10, 2010**.

Step 5: As you complete the full application process, remember that your next important task is to begin paperwork for a Leave of Absence for Study Abroad (LOA-SA). You will receive an LOA-SA form during the study abroad session which is to be submitted "personally" (completed and signed) to Mrs. Parker **no later than 4:30 p.m. on December 1, 2010**.

Need Other Assistance? Visit our Study Abroad website at <http://www.sewanee.edu/academics/studyabroad>, visit the Office of Study Abroad in Walsh-Ellett or call Donna Parker at x1187. You may also send an e-mail to dparker@sewanee.edu or ljones@sewanee.edu.

Date of "One-on-One Student Appointment" with Dean Jones: _____

Study Abroad Ticket Submitted to the Office of Study Abroad on: _____

Study Abroad Ticket Accepted by: _____